



## Brookside Swim Club Party Policy

**Only members of Brookside Swim Club may host a party at Brookside.**

1. To reserve a party (minimum of 10 people) please fill out a party reservation form. They are available in the office and online at [www.brooksideswimclub.com](http://www.brooksideswimclub.com).
2. Return the completed form to the Manager on duty during regular business hours (at least 7 days prior to the party date) with a \$20 non-refundable party reservation fee.
3. Be sure to include the date, start and end time of the party and the number of anticipated guests, including all potential non-members.
4. No more than two simultaneous parties may be held at Brookside.
5. Party reservations are subject to availability. The Manager will confirm your party within 72 hours of receiving the party reservation form. If for any reason your request is denied, your reservation fee will be refunded.

### **Please keep in mind the following:**

- Parties are not allowed on Fridays, Saturdays and Sundays during the month of July or on holidays (Memorial Day, Fourth of July and Labor Day). A party is considered to be a gathering such as a birthday party, anniversary party, sports team party, graduation party, reunions etc or any group of people that includes 10 or more non-members.
- A party is a minimum of 10 and a maximum of 30 non-members. The host **MUST** submit a list of all non-member attendees to the office before the guests begin to arrive.
- Children's parties (such as birthday parties and end-of-season sports parties) may last up to three hours. The fee is \$7.00 per person and non-swimming parents are free. All other parties (such as graduation parties or reunions) are \$7.00 per person, whether swimming or not.
- Please limit the set up of your party to the tables in the pavilion near the kiddie pool only.
- All party guests must adhere to the rules of the swim club, including, but not limited to:
  - a) NO GLASS of any kind!
  - b) NO SMOKING except in the designated area.
  - c) No food or drink at pool's edge or in the pool.
  - d) Parents **MUST** bring a proper flotation device ("swimmies") for all children who cannot swim back and forth across the entire length of the pool (50 yards).
- No DJ or outside music of any kind.
- No outside cooking appliances are allowed.
- Party activities are conducted at the discretion of the manager.
- You must be cleaned up and ready to leave by 8:00pm.
- **Remember that the club belongs to its members. Please be courteous to the members of Brookside when hosting your party to ensure that everyone at the pool has a safe and enjoyable day. Thank you and have a wonderful party!**